

SOUTHERN LEHIGH SCHOOL DISTRICT
SAFETY COMMITTEE

SAFETY CONCERN REFERRAL FORM

Safety in the workplace is important to all of us, but it is of extreme importance to the Safety Committee. So that we can address the safety concerns of all individuals in our District, we need your help in identifying problems, etc. If you perceive a safety problem, please complete this form and give it to your Building/Department Safety Committee Representative (listed below). No problem is too small. When reporting problems, please also include what we call "Near Misses". Near Misses are incidents that could potentially have serious outcomes; i.e., tripping hazards, frayed electrical cords, improper use of equipment, inappropriate actions, etc. All issues submitted to the committee will be discussed at its next meeting and a report on the disposition of the issue will be made back to the submitter. If the committee determines that a problem or potential problem exists, recommendations will be made to resolve the problem or address the concern. The committee will follow this through to completion or resolution.

Today's Date: _____ Date of Occurrence: _____

Name: _____ Building: _____

Occurrence/Concern _____

Comments/Suggestions: _____

Committee

Action: _____

Date of Committee Action/Resolution: _____

Committee Representative Signature: _____

COMMITTEE MEMBERS: Mary Farris, Tina Lentz, Diana Millman, Chris Bonsall, Tim Gill, Debbie Werkheiser, Art Werner, Nicole Castetter, Rita Balik, Susan Knoll, Melinda Watkins, Lori Kern, Tara Walter, Tara McGinniss, John Thomas, Greg Martin, Amy Bausher.